

CHRISTIAN VALLEY PARK, C.S.D.  
BOARD OF DIRECTORS MEETING MINUTES  
MARCH 31, 2020 - 7:00 PM  
LOCATION: Virtually via Zoom

while Board Members attended via Zoom at one location: 2577 Ross Court, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, March 31st, 2020 at 7:00 p.m. by president, Chris Calvert.

Board members present were Dan Negus, Lynn Cook, Chris Calvert, and Rolando de la Torre. General Manager, Don Elias and Gerry LaBudde, of Hydros Inc, were in attendance. There were several residents from the community in attendance as well. Rolando de la Torre made a motion to approve minutes to the January 14<sup>th</sup>, 2020 regular board meeting. Dan Negus seconded the motion and it carried with all ayes.

The Board went into a closed session to discuss the bid protests with the district's attorney. When the open session resumed, the Board announce that specifically the lowest bid was deemed as an acceptable bid even though there were protests submitted against the lowest bidder.

Gerry LaBudde presented to the Board a brief overview of the 4 bids that were submitted for the Tank Project – to replace the present 1.5 million gallon covered, in-ground reservoir with two above-ground tanks of 750,000 gallons each. Gerry explained that the lowest bid from Paso Robles would be as a “high estimate” an additional \$257,929 more from reserves. This would make the district's total contribution to the project of nearly \$757,929 from reserves. Based on the information given, Lynn Cook made a motion to proceed with the project taking the additional \$200,000 from reserves. Rolando de la Torre seconded the motion. A roll call vote was given: Dan Negus – aye; Chris Calvert – aye; Rolando de la Torre – aye; Lynn Cook – aye.

Cameron Weist, the bond counsel attorney for the district, explained the details of the Resolution 20-01 which outlined interim financing for the district using First Foundation Bank. Cameron sent out a proposal to several banks to solicit a bid for interim financing for the district to last 3 years or until the construction was finished if it were before the 3-year period of time. Dan Negus made a motion to proceed with interim financing through First Foundation Bank and Resolution 20-01. Rolando de la Torre seconded the motion and a roll call vote was given: Dan Negus – aye; Chris Calvert – aye; Rolando de la Torre – aye; Lynn Cook – aye.

Gerry LaBudde presented to the Board a status report of what happened during the month as far as repairs, Water Treatment Plant highlights, and progress on the tank project. Gerry reported that there were several leaks repaired this month. One major leak was found on the 10-inch water main which serves over approximately 80% of the district. The leak was caused by a rock directly underneath the pipe and sadly it could have been avoided during installation of the pipe several decades ago if the pipe were properly bedded with gravel and sand. There is a leak on Witt Road, but there is a much larger leak coming from CCC's (California Conservation Corps) water tank. When the CCC repairs their leak, the leak from the district's pipe will be much easier to find. Additionally, there was a leak on Barbara Lane and at the Pump Station. Gerry noted that the transfer switch was put into service and tested by Cummins, the manufacturer of the switch. They noted that there are a couple potential issues that need to repaired or may cause a huge problem later. Gerry will have them give a quote for the service contract at the next meeting in April.

Lastly, Gerry asked if it would be acceptable to the Board if we paid the subcontractors directly on the Tank Project. It would save the district money because the district would not have to pay any mark-up on the subcontractors. The Board agreed it would be acceptable as long as he was still the managed all of the subcontractors on the job at the work site.

The Board interviewed several prospective Board members who were willing to fill the vacancy from Chuck Rust's position. Lynn Cook made a motion to appoint Kathleen Daugherty to the Board. Rolando de la Torre seconded the motion and it carried with all ayes. Kathleen will serve on the Board until the November 2020 election. Kathleen volunteered to take a look at the Bylaws and look into the suggested changes proposed by Lynn Cook.

There is a need for a webmaster to make the Christian Valley Park, CSD's website ADA compliant as well as any other regulations which may pertain to a public website. Don Elias will continue to look for a company or a person to update the website.

Agenda items were discussed for next month as well as Action Items for the next meeting.

Since there was no further business, the meeting was adjourned at 10:20pm. The next regular board meeting will be 7pm on April 14<sup>th</sup>, 2020 via Zoom. A link will be found on the district website: [www.christianvalley.org](http://www.christianvalley.org)

Respectfully submitted,



Don S. Elias  
District Secretary / General Manager