

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
JUNE 14, 2022 – 7:00 PM Open Session
LOCATION: Virtually via Zoom and in-person at the
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, June 14th, 2022 at 7:01 p.m. by president, Heidi Temko.

Board members present were Dan Negus, Rolando de la Torre, Ken Cenatiempo, Richard Warren, and Heidi Temko. General Manager, Don Elias, and Gerry LaBudde of Hydros, Inc. were in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom and in person).

Richard Warren made a motion to re-arrange the June 14th, 2022 agenda so that the action items would follow the Consent Items. Heidi Temko seconded the motion and it carried with all ayes. Dan Negus made a motion to approve the consent items 2 - 6 which consisted of the May 3rd, 2022 Budget Meeting Minutes, May 10th, 2022 Regular Board Meeting Minutes, May 17th, 2022 Board Meeting Minutes – Opening of the Operations Proposals, May 31st, 2022 Board Meeting Minutes – CIP Meeting, and the monthly expenditures for the last two months. Ken Cenatiempo seconded the motion and it carried with all ayes with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Rolando de la Torre made a motion to approve the District's Budget for the fiscal year 2022-23. Ken Cenatiempo seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Action Items 2 and 3 were postponed until next month. They were the Resolutions for the Direct Charge for Stand-by Water Fees and the Direct Charge for the Gayle Loop Mainline Extension.

Richard Warren made a motion to approve the Conflict of Interest Code without changes. Rolando de la Torre seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Ken Cenatiempo – aye; Heidi Temko – aye.

Richard Warren made a motion to keep the board meeting times the same, but to put a survey in the next newsletter asking the public for their opinion as to their preference to the board meeting times. Heidi Temko seconded the motion and it carried with the following roll call vote: Ken Cenatiempo – aye; Rolando de la Torre – nay; Dan Negus – nay; Heidi Temko – aye; and Richard Warren – aye.

Gerry LaBudde presented to the Board the status report (included on the last page of this document). There were several waterline repairs and meter box leaks this month. Gerry presented two items which needed to be replaced or repaired at the water treatment plant and Don will approve them as maintenance items. One item was to add a module so that the alarms will work properly since Google's terms had changed and with the new module, the alarms will come as a text message. The second was to rebuild the pump station piping. Gerry noted that the hydrants and valves throughout the district were inspected this month. Tank 1 warranty repairs were completed and Paso Robles Tank will be reimbursing the District for the repair as well as the sprinkler costs due to the grit in the mainline from a Gayle Lane resident.

Don Elias gave his report and started with stating that there was no correspondence to the board of directors this month. The USDA loan is scheduled to close on June 24th, 2022. The hope is that the closing will be in June because the interest rate will be 2.5% and the thought is that it will be going up in July. Don Elias met with the attorney to discuss the Administrative Assistant job description and the Board directed him

to create the job description and if there were any questions, to ask for the attorney for input and that the job description should be based on the General Manager's job description and to assist the General Manager as needed. Don Elias is still looking for a pool of road consultants to possibly manage the road project this summer. The RFP for the Operations and Distribution system went back out for proposals and the site visit will be June 22nd, at 2pm. Don will create an agenda for the opening of the proposals just in case more than three board members show up to witness. Don spoke with a financial consulting firm who prepares rate studies, helps to find grants and loans for districts among many other services. The rate consultant said that there is a lot of grant money available for districts, but Christian Valley Park, CSD probably wouldn't qualify since it's very difficult unless the district is consolidating, has a "green" project, or has an emergency supply situation. Heidi reported out that PCWA (Placer County Water Agency) has finished the consolidation project report which gives an estimate of what it would cost to have the District merge with PCWA. The hope is that it will be sent to the district very soon.

Items for the board to consider for next month's meeting include: Resolution for Direct Charges for Water Connection Charges and another resolution for the Stand-by Water Fees, tree trimming proposals if enough proposals come in, approve a proposal for the Single Audit, approve the Road Consultant proposal, possible rate consultant presentation from Catherine Hansford, approve a proposal for Operations and Distribution.

There were no comments from the audience on items not on the agenda except to discuss the need for a rate consultant to evaluate the district's finances for possible rate increase or for a possible consolidation whether it's a full consolidation or a partial consolidation since the report from PCWA will be coming out soon.

Rolando de la Torre made a motion to adjourn the meeting. Dan Negus seconded the motion. The motion was approved unanimously by the five board members. The information for future Board meetings can be found on the district website: www.christianvalley.org.

Respectfully submitted,



Don S. Elias
District Secretary / General Manager

**Christian Valley Park CSD
Water Report – May 2022**

Water Plant Operation and Maintenance

1. Average flow for the month 0.387 MGD raw water was 1.9 NTU.

Water Line Repairs and Call Outs

1. Witt Road
2. 2560 Gayle
3. 3220 CV Road
4. Multiple meter box leaks from meter readings

Miscellaneous

1. Oak Springs Ct – Completed
2. Valves and hydrant inspections done

Capital Improvements

1. None to report

Upcoming Work

1. Rebuild pump station piping (capital improvement project) – will exceed estimated budget

Storage Tank Project Update

- a. Tank 2 inspection completed – looked good
- b. Tank 1 warranty repairs were made
 - i. Will coordinate with PRT on reimbursement for repairs and for sprinkler costs on Gayle Lane customer