

CHRISTIAN VALLEY PARK, C.S.D.  
BOARD OF DIRECTORS MEETING MINUTES  
NOVEMBER 8, 2022 – 7:00 PM Open Session  
LOCATION: Virtually via Zoom and in-person at the  
California Conservation Corps. 3710 Christian Valley Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, November 8th, 2022 at 7:04 p.m. by Board President, Heidi Temko.

Board members present were Heidi Temko, Dan Negus, Richard Warren, and Rolando de la Torre. Ken Cenatiempo was absent. General Manager, Don Elias, was in attendance of the meeting. There were several residents from the community in attendance as well (via Zoom and in person).

Rolando de la Torre made a motion to approve the consent items with the exception that upon the arrival of the District's attorney to today's meeting, current business would pause in best practice, by the suggestion of Richard Warren. Dan Negus seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Heidi Temko – aye; Ken Cenatiempo – absent.

The water report by Jason Hoffman of American River Backflow was provided by Tyler and is copied below. All chemical ordering scheduled through ARB and two sheds have been purchased. United Services delivered and has begun service on a portable restroom at the plant. All SCADA, remote viewing software (LogMeIn), answering service (Tel-Com), and local auto dialer have been switched over to American River Backflow. A list of high-priority projects has begun, which includes chemical feed lines, pump repair, and maintenance parts. There were two post Cl2 pump failures: one at tubing, one at injection port. Don Elias set up accounts with Windustrial, Ferguson WW, and Sierra Pipe for obtaining crucial plant parts when needed, for which a stock list is currently being created. The CCC continues to be very helpful with our chemical storage needs. A 3-, 6-, and 12-month "wish list" on improvement and maintenance projects is being created. A full list will hopefully be available to the new board in December. Current projects include: online raw turbidimeter and pH probe install, connect to SCADA; add individual turbidimeters to SCADA; SCADA improvements; calibration columns installed on all feed lines to verify correct dosing; service agreement for annual maintenance and on call with control point; utility water project for WTP; tree removal around sedentary basin and PCWA canal; distribution dedicated sample stations for monthly testing. Calls in distribution: water turn on at 5230 Morningside after plumbing repair, meter dig out and water shut off at 2590 Ross Ct for customer side leak to be turned back on after leak repair, multiple USAs completed by staff, working on list of issues found during meter reading, order new badger meters for replacements (ongoing).

General Manager, Don Elias, reported no correspondence to the District. Upon completion of scheduled road maintenance by Baldoni Construction, the work performed meets or exceeds expectations upon GM's personal inspection. Community member, Reed, provided a health update on board member, Ken Cenatiempo.

Dan Negus notified the board that he will be contributing a dollar amount to a gift for Gerry LaBudde, welcoming fellow members of the board and community to contribute. Heidi Temko wanted the Board to ask the attorney whether funds for a gift can be legally taken from the District.

Rolando de la Torre made a motion to accept Q1 Financials, ending September 30, 2022. Heidi Temko seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Richard Warren – aye; Heidi Temko – aye; Ken Cenatiempo – absent.

Margaret Long entered the meeting to clarify acceptable use of her legal services by the Board. Mrs. Long stated she does not represent any individual board members; she represents the District. Attorney-client

privilege does not apply to individual members of the Board. Additionally, the Board may not use District funds for purchasing any gifts for subcontractors.

Dan Negus made a motion to approve Revised Budget Forecast for the 2022-2023 fiscal year. The motion failed to carry without a second motion.

Possible items to include on the January newsletter: section thanking departing Board Members for their time serving the District (with a specific section dedicated to Ken) and announcing the new Board, reminder to clean out ditches and culverts, recap of accomplishments, District outreach for trimming trees along specific roads.

Items for the Board to consider for next month's regular meeting include: a comprehensive list of District priorities to set goals for the year, discussion of policy on use of District attorney, expenditure plan (January).

Rolando de la Torre made a motion to adjourn the meeting. Dan Negus seconded the motion and it carried with the following roll call vote: Dan Negus – aye; Rolando de la Torre – aye; Heidi Temko – aye; Richard Warren – absent; Ken Cenatiempo – absent.

The information for future Board meetings can be found on the district website:  
[www.christianvalley.org](http://www.christianvalley.org).

Respectfully submitted,



Don S. Elias  
District Secretary / General Manager

## CVPCSD Monthly Report

October 2022

### Overall -

We had a few items that we dealt with in getting started before taking over the system on 10-1. We were able to get all chemical ordering scheduled through ARB and purchased two sheds. We also started services with United Services and had a portable restroom delivered to the plant (THANK YOU!). We had all SCADA, remote viewing software (LogMeIn), answering service (Tel-Com) and local auto dialer switched over to our company.

### Water Plant –

- I have begun creating a list of projects that need to be completed ASAP such as chemical feed line and pump repair and maintenance parts.
- We had two post Cl2 pump failures (one at the tubing, one at the injection point).
- Don set up accounts at Windustrial, Ferguson WW and Sierra Pipe to be able to obtain crucial parts when needed. We are going through plant inventory to create a stock list for parts.

The CCC has been very helpful with our chemical shed project, receiving chemicals if needed etc.

We are creating a 3-month, 6-month and one-year “wish list” on improvement and maintenance projects. Hoping to have a full report at the next board meeting in December with the new board members. Projects include-

- Online raw turbidimeter and pH probe install, connect to SCADA
- Add individual turbidimeters to SCADA
- SCADA improvements
- Calibration columns installed on all feed lines to verify correct dosing.
- Service agreement for annual maintenance and on call with Control point
- Utility water project for WTP
- Tree removal around sed basin and PCWA canal
- Distribution dedicated sample stations for monthly testing.

### Distribution –

We had a few calls in distribution.

- Water turn on at 5230 Morning Side after plumbing repair.
- Meter dig out and water shut off at 2590 Ross ct. for a customer side leak. Turn back on after leak repair
- Multiple USA's completed by staff.
- Investigate and working on list of issues found during meter reading
- Order new badger meters for replacements (ongoing)

### Summary –

We are very excited to be finally working with CVPCSD and look forward to what's to come. I will focus on my wish list for the December meeting with greater detail.