

CHRISTIAN VALLEY PARK, C.S.D.
BYLAWS AND POLICY & PROCEDURE COMMITTEE MINUTES
APRIL 30th, 2023 – 1:00 PM
LOCATION: 3555 Witt Road, Auburn, CA 95602

The meeting of the Christian Valley Park Community Service Bylaws and Policy & Procedures Committee was called to order on Sunday, April 30th, 2023 at 1:16 p.m.

Board member present was Jo Anne Carmona. Other committee members, Mereline Shepherd, Rob Heaney, and Remco Van der Linden, were also present. Diane-Louise Alessi was absent.

Remco Van der Linden made a motion to approve the March 25th, 2023, Bylaws and Policy & Procedure Committee meeting minutes. Mereline Shepherd seconded the motion.

The Committee reviewed Policy 3114 Employee Records, suggesting to amend 3114.2, removing “prefers,” changing the verbiage to “The District shall require that such request be in writing.”

The Committee reviewed Policy 3130 Performance Evaluations, suggesting to amend the following: 3130.2 to read “the employee’s supervisor,” removal of the underlined portion in second paragraph of 3130.2 in its entirety, add “An employee may speak with the employee’s supervisor regarding a performance evaluation with which he or she disagrees. If the employee is dissatisfied with his or her supervisor’s response, the employee may file a grievance as outlined in these guidelines to be considered by a standing grievance committee.”

The Committee reviewed Policy 2130 Investment of District Funds, offering no suggestions for revision.

The Committee reviewed Policy 2300 Emergency Preparedness, suggesting to revert 2300.2 Emergency Defined to its original form:

“Emergency” means the actual or threatened existence of conditions of disaster or of extreme peril to critical District functions and the health and safety of staff or the public, caused by such conditions as fire, severe storm, riot, hazardous materials releases, earthquake, power outages (Public Safety Power Shutoff), dam failures, freezes, water supply contamination, epidemic and other conditions which may be beyond the capability of the services, personnel, equipment, and facilities of this District, and response to which may require the combined forces of other agencies.

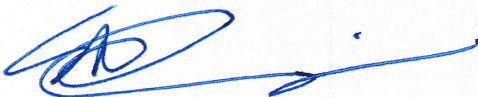
The Committee suggests 2300.6 be brought up for discussion by the Board.

The Committee reviewed Policy 4105 Committees of the Board of Directors, suggesting to amend 4105.1 to read “a temporary advisory committee shall be comprised of a maximum of two board members, as well as volunteers from CVPCSD.”

The Committee reviewed Policy 2105 Asset Protection Fraud in the Workplace, suggesting to replace “[District]” with “CVPCSD.”

Jo Anne Carmona adjourned the meeting at 3:07 pm.

Respectfully submitted,



Scott S. Gipner
District Administrative Assistant