

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 15, 2020 - 6:30 PM
LOCATION: Virtually via Zoom

while Board Members: Rolando de la Torre, Dan Negus and Lynn Cook attended via Zoom at one location along with Don Elias and Gerry LaBudde: 3403 Witt Road, Auburn, CA 95602

The regular meeting of the Christian Valley Park Community Service District Board of Directors was called to order on Tuesday, December 15th, 2020 at 6:30 p.m. by president, Rolando de la Torre.

Board members present were Dan Negus, Lynn Cook, Kathleen Daugherty (via Zoom), Heidi Temko (via Zoom) and Rolando de la Torre. General Manager, Don Elias, and Gerry LaBudde of Hydros Inc, were in attendance as well. There were several residents from the community in attendance as well.

Kathleen Daugherty made a motion to approve the agenda to the December 15th, 2020 meeting. Dan Negus seconded the motion and it carried with all ayes. Dan Wadle from CSDA (California Special District Association) made a presentation of the different benefits that are extended to CVCPSD by being a member. Correspondence from Diane Alessi was recognized by the Board. Lynn Cook's correspondence to the Board was recognized by the Board as well.

The Board went into a Closed Session to discuss exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54945.9 After the Closed Session, the Board announced that there was no reportable action.

Gerry LaBudde presented to the Board a status report of what happened during the month as far as repairs and Water Treatment Plant highlights. There were a couple call outs to residents' homes, one on Stanley and one on Morningside. At the Water Treatment Plant, the reservoir pump was repaired from a faulty spark plug and got an oil change too. PCWA came out to perform meter maintenance but was unable to perform the maintenance because he showed up so late in the day and there would be too much water to pump. PCWA will reschedule the maintenance. The upper building compressor failed, and the lower backup compressor was moved to take its place and a replacement compressor will be purchased this coming month.

Gerry then discussed some possible projects for the Financial Assistance Program (FAP) offered by PCWA. Several projects were discussed and one of the main guidelines to the FAP is that it should be geared toward unserved areas for treated water as well as increasing reliability to the water system. Many different ideas were discussed, and Gerry will come back next month with a list of costs for the different projects.

Dan Negus made a motion to nominate Kathleen Daugherty as president of the Board and Lynn Cook as vice-president for 2021. Heidi Temko seconded the motion and it carried with all ayes.

The Board voted on the Recovery Letters for Board Compensation from overpayment. Each Board member whose Recovery Letter was being voted on, that particular board member recused themselves from the meeting altogether.

Dan Negus made a motion to approve Rolando de la Torre's Recovery Letter for Compensation. Kathleen Daugherty seconded the motion and passed with the following roll call vote: Dan Negus – aye; Heidi Temko -abstain; Lynn Cook – no; Kathleen Daugherty – aye.

Rolando de la Torre made a motion to approve Dan Negus' Recovery Letter for Compensation. Kathleen Daugherty seconded the motion and passed with the following roll call vote: Lynn Cook – no; Heidi Temko -abstain; Rolando de la Torre – aye; Kathleen Daugherty – aye.

Don Negus Dan Negus made a motion to approve Lynn Cook's Recovery Letter for Compensation. Kathleen Daugherty seconded the motion and passed with the following roll call vote: Rolando de la Torre – aye; Heidi Temko -abstain; Dan Negus – aye; Kathleen Daugherty – aye.

Dan Negus made a motion to approve Kathleen Daugherty's Recovery Letter for Compensation. Rolando de la Torre seconded the motion and passed with the following roll call vote: Lynn Cook – no; Heidi Temko -abstain; Dan Negus – aye; Rolando de la Torre– aye.

Kathleen Daugherty made a motion to approve Bonnie Gilmore's Recovery Letter for Compensation. Dan Negus seconded the motion and passed with the following roll call vote: Lynn Cook – no; Heidi Temko - abstain; Dan Negus – aye; Kathleen Daugherty – aye; Rolando de la Torre - aye.

Kathleen Daugherty made a motion to approve Chuck Rust's Recovery Letter for Compensation. Rolando de la Torre seconded the motion and passed with the following roll call vote: Lynn Cook – no; Heidi Temko -abstain; Dan Negus – aye; Kathleen Daugherty – aye; Rolando de la Torre - aye.

Kathleen Daugherty made a motion to approve Chris Calvert's Recovery Letter for Compensation. Rolando de la Torre seconded the motion and passed with the following roll call vote: Lynn Cook – no; Heidi Temko -abstain; Dan Negus – aye; Kathleen Daugherty – aye; Rolando de la Torre - aye.

The Board reviewed the first quarter financial statements prepared by Kathy Leas, owner of Auburn Tax Professionals.

Lynn Cook made a motion to approve the Fiscal Policy which covers many topics including credit cards, reserves, expense accounts, internal controls, and bidding. Dan Negus seconded the motion and it carried with the following roll call vote: Lynn Cook – aye; Dan Negus – aye; Heidi Temko – abstain; Rolando de la Torre – aye; Kathleen Daugherty – absent. Kathleen left the meeting since she wasn't feeling well.

Lynn Cook made a motion to approve the Personnel Policy which covers topics including recruitment/hiring, nepotism, unlawful harassment, whistle blowing. Dan Negus seconded the motion and it carried with the following roll call vote: Lynn Cook – aye; Dan Negus – aye; Heidi Temko – abstain; Rolando de la Torre – aye; Kathleen Daugherty – absent.

Heidi Temko made a motion to approve the newsletter with some minor changes which Heidi will work with Diane to have the necessary changes. Rolando de la Torre seconded the motion and it passed with all ayes except that Kathleen was absent.

The Board discussed items for the January board meeting which included: FAP application, Paso Robles Tank's retainer on the Tank Project, Brown Act Training, Approve the video of the Tank Project from Troy Alessi.

Lynn Cook made a motion to approve the Consent Items which consisted of a couple items (minutes and monthly expenditures): approval of the minutes to the November 10th, 2020 Board meetings and the monthly expenditures for the month. Dan Negus seconded the motion and it carried with a roll call vote: Lynn Cook – aye; Dan Negus – aye; Kathleen Daugherty – absent; Rolando de la Torre – aye; Heidi Temko-aye.

Since there was no further business, the meeting was adjourned. The information for future Board meetings will be found on the district website: www.christianvalley.org.

Respectfully submitted,

Don Elias

Don S. Elias

District Secretary / General Manager