



POLICY TITLE: Budget Preparation
POLICY NUMBER: 2110

2110.1 An annual budget proposal shall be prepared by the General Manager [~~FINANCE DIRECTOR~~, **Placer County Auditor Controller**, or other responsible managing employee].

2110.2 Before review by the Board of Directors, the Board's [name] **Budget** Committee shall meet **in April** with the General Manager, [~~FINANCE DIRECTOR~~, **Placer County Auditor Controller** or other responsible managing employee] to review his/her annual budget proposal.

2110.3 The proposed annual budget as reviewed and amended by the [name] **Board** Committee shall be reviewed **and considered** by the Board at its **special Budget** meeting in [~~MONTH~~] **May**,

2110.4 The proposed annual budget as amended by the Board during its review shall be adopted at its regular meeting in [~~MONTH~~] **June**.