

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING
May 12th, 2020

7:00pm at Lynn Cook's residence – 5185 Westridge Circle, Auburn CA 95602
The Board will physically attend the meeting and the public will attend the meeting via Zoom

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AGENDA

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The public are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

OPEN SESSION

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA FOR REGULAR MEETING for May 12, 2020**
- D. INTRODUCTIONS AND CORRESPONDENCE**
 - a. Introductions of Board members and people attending the board meeting
 - b. Correspondence
 - 1. Letter from Diane Alessi dated 4/28/20
- G. REPORTS:** Public Comments on an item will be accepted during the presentation of that item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

- a. **Public summary from 4/21/20 closed session**
- b. **Water** Gerry LaBudde, Operations Manager / Engineer
 - a. Plant Maintenance
 - b. Storage Tank Project Update
- c. Authorize the General Manager to negotiate contracts and execute agreements for the services below:
 - a. Contract amended for Hydros Engineering for engineering services during construction:
 - i. Pre-Bid/bid period services
 - ii. Resident engineer and inspection
 - iii. Start-Up
 - iv. Operation and Maintenance Manual/Record Drawings
 - b. Crawford and Associates for geotechnical services update:
 - i. Inspection services during construction
 - ii. Subsurface investigation Tank 2
 - iii. Agreement with Control Point Engineering:
 - iv. Inspection services during construction
 - v. CADA design/programing
 - d. **Roads** Lynn Cook
 - a. Drainage issue on Ralph Court
 - e. **General Manager Don Elias**
 - a. Obtaining a Webmaster for the Christian Valley Website
 - b. Committee formation and updates
 - i. Board ByLaw Revision
 - ii. Board Compensation Study
 - iii. Fire Safety and Station
 - iv. Communications
 - v. Policy Review / Development
 - c. Other

F. ACTION: Public Comments on an item will be accepted during the presentation of that item. The President will call for public comments at the appropriate time prior to Board deliberations. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

- a. **Board Member Appointment:** The Board will interview candidates and will select one to fill the term remaining for a Board member resignation.
- b. **Contract with Robert W. Johnson Accountancy Corporation:** The Board will be asked to approve a contract with Robert W. Johnson Accountancy Corporation for annual audit.
- c. **Delegation of Board Authority to the General Manager to enter into vendor agreements.:** The Board will be asked to delegate their authority to General Manager, Don Elias, to enter into specific project related agreements within the Board approved scope of work solely for the Water Tank Project
- d. **Ad Hoc Board Project Committee:** The Board will be asked set up an Ad Hoc Committee to address project issues as they arise between regular meetings

G. INFORMATION/DISCUSSION: Public Comments on an item will be accepted during the presentation of that item. The President will call for public comments at the appropriate time prior to Board discussions. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

- a. **CIP Projects/Strategic Action Plan:** The Board will discuss a potential committee to review future CIP projects and funding
- b. **Board Bylaws Revision:** (1st Read-no action)The Board will review suggested revisions and additions to the Board By-laws and discuss elements that require Board input.
- c. **Road Work Survey for Summer Road Project:** Lynn will present a road survey report regarding summer work
- d. **Date for Budget Meeting: May 19, 2020 at 7:00**
- e. **June Agenda Items:** The Board will review and/or develop items for the June agenda

H. CONSENT ITEMS All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President will call for public comments at the appropriate time prior to Board action.

- a. **Approval of the April 21, 2020 Regular Board Meeting Minutes**
- b. **Approve the minutes of April 14, 2020 Regular Meeting Minutes**
- c. **Approval of monthly expenditures**

I. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

J. ADJOURNMENT

I certify that on 5-9-2020, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602.

Don Elias Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 8788050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.