

CHRISTIAN VALLEY PARK, C.S.D.
BOARD OF DIRECTORS MEETING
September 14th, 2021 at 7pm – Open Session

Location: Zoom Meeting Link: <https://us02web.zoom.us/j/5308788050>

Meeting ID: 530 878 8050
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AGENDA

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors not less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

COMMENTS FROM THE AUDIENCE ON ITEMS ON THE AGENDA

The public are invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. The President will call for public comments at the appropriate time. Comments will be subject to 3 minutes or reasonable time limits if there are multiple speakers, as determined by the Board President.

COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA

The public are invited to address the Board regarding items not listed on the agenda. No individual presentation shall be for more than three (3) minutes, and the total time for this purpose shall not exceed fifteen (15) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

Persons who wish to request items to be placed on an agenda should notify the General Manager at least seven days before the scheduled meeting.

OPEN SESSION

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. APPROVAL OF AGENDA FOR REGULAR MEETING FOR SEPTEMBER 14, 2021**
- D. INTRODUCTIONS AND CORRESPONDENCE**
 - a) Letter from Bonnie Gilmore dated 8-26-2021
- E. PUBLIC ANNOUNCEMENT OF ITEMS FOR CLOSED SESSION**

F. REPORTS

1. **Water Gerry LaBudde, Hydros Engineering, Inc. (10 minutes)**
 - a) Plant Maintenance
 - b) Storage Tank Project Update

2. **General Manager, Don Elias**
 - a) Committee formation and updates
Update:
 1. Communications Committee
 2. Policy Review / Development Committee
 3. Wildfire Safety Committee
 4. Planning and Development CommitteeNew:
 5. Tank Project / Reservoir Replacement Review Committee
 6. Community Interest Committee (Internet Service, [Plane Noise and Safety Complaints](#), etc.)
 7. Water Rate Study Committee
 - b) Waterline Grit Damage Compensation
 - c) PCWA Consolidation Update
 - d) In-person meetings Update
 - e) Christian Valley Park, CSD Audit Update
 - f) Roads - Road Contract 2021 Update
 - g) Other Reports

3. **Other Reports** – Public Interest Reports

G. ACTION ITEMS

1. **RFP - Water Treatment and Distribution (D/A)** The Board will be asked to approve having an Engineer from PCWA edit the RFP with a review by Legal counsel.
2. **Resolution# 21-03 to Amend the Water Hook-up Fees (D/A)** The Board will be asked to approve the Resolution #21-03 regarding new hook-up fees based upon the Construction Cost Index published by Engineering News-Record
3. **Water Leak Adjustment – (D/A)** The Board will be asked to approve a leak adjustment request based upon the Leak Adjustment Policy requiring Board approval in excess of \$400.00.
4. **Final Change Orders (D/A)** The Board will be asked to approve the revised the final two change orders for soils, as revised.
 - a) Change Order #04 - Soils under the tank
 - b) Change Order #04A - Soils to backfill the pipes
5. **USDA Water Tank Loan Resolutions (D/A)** The Board will be asked to approve the following Resolutions relating to the loan documents and agreements for the Reservoir Replacement Project (Tank Project as listed in the Staff Report:
 - a) Resolution # 21-04 Installment Sale Agreement
 - b) Resolution # 21-05 Trust Agreement
 - c) Resolution # 21-06 USDA Rural Development Rural Utility Service Offer
 - d) Resolution# 21-07 Assignment Agreement
 - e) Resolution# 21-08 Non-Charter Membership Agreement
 - f) Resolution# 21-09 Loan Resolution providing for indebtedness
 - g) Resolution# 21-10 RUS Bulletin 1780-27 Loan Resolution

H. INFORMATION/DISCUSSION/ACTION

1. **Policy Review (D/I):** The Board will approve the following policies as recommended by CSDA These policies were reviewed by the policy committee.
 - a) **New Policy/Procedure review**
 - b) **Tree Trimming Clearance Policy for roads** *as recommended by Placer Hills Fire District*

2. **October 2021 Agenda Items**
 - a) Policy Approvals
 - b) 2021 & 2022 Contracts for GM
 - c) Ordinance Review/updates

4. **Future Agenda Items:**
 - a) Town Hall Meeting
 - b) CVPCSD Roads
 - c) Governance Handbook
 - d) Multi-year Budgets
 - e) Role of Contractors versus District Employees, Protocols and Oversight
 - f) Road Signs
 - g) Water Conservation

H. CONSENT ITEMS All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The President will call for public comments at the appropriate time prior to Board action.

- a) Approval of the August 10th, 2021 Regular Board Meeting
- b) Approval of the August 23rd, 2021 Special Board Meeting
- c) Review and Approval of monthly expenditures

COMMENTS FROM THE AUDIENCE FOR ITEMS NOT ON THE AGENDA

I. ADJOURNMENT

I certify that on 9-11-2021, I personally posted a copy of this agenda in public view at the Placer Energy Center, 3710 Christian Valley Road, Auburn, CA 95602 and 5174 Westridge Circle, Auburn, CA 95602.

Don Elias

Don S. Elias, General Manager / District Secretary

In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, then please contact Christian Valley Park Community Services District at (530) 878-8050. Requests must be made as early as possible, and at least one full business day before the start of the meeting.