

In accordance with state laws governing Special District board member compensation (Gov. code 53232.1(a) ), board members may be compensated for “each day in which a board member is engaging in official duties”. This is understood to mean duties other than the regularly scheduled District meetings. The Directors should discuss and come to a general agreement on activities that constitute “official duties”.

We recommended the following guidelines for allowing Board member compensation.

#### Special Meetings

1. Attending meetings called for by CVPCSD to discuss additional District business, including committee meetings.
2. Attending training conducted by CVPCSD or by District recognized agencies or individuals, including, but not limited to training required by the state or county.
3. Attending meetings with other Community Service Districts.
4. Attending meetings with other public agencies, as well as with contractors doing business or potentially doing business with CVPCSD. Attending hearings for permitting or zoning, or required court appearances.

#### Emergency Meetings

1. Attending full board or “Brown Act” meetings where emergency actions are the primary reason for the meeting.
2. Individual board members dealing with emergency issues which are time sensitive and require action before a full board meeting can be called.

#### Other

1. Attending any other meetings where a single board member is representing the full board. These meetings will require prior board approval.
2. Any other “official duties” not specified above will be discussed and evaluated by the board for board member payments.

Note: The above applies to all meetings and trainings, whether held in person or online.